**Dear Researchers,**

**Before filling out this form, the Research Ethics Committee recommends that you carefully read the Ethical Code and the regulations for submitting a request for the approval of the Research Ethics Committee outlined in the attached link.**

**Research Ethics Committee – Oranim College**

1. **Documents**

When submitting a research proposal for examination according to the rules of research ethics in preparation for approval, researchers must attach the following documents to the proposal

1. **Researchtools:** questionnaires, interview guide and/or tasks in which participants will take part.
2. **Application form for Ethics Committee approval of the research.**
3. **Researcher's pledge to ensure the rights of research participants.**
4. **Informed consent form** (of research participants).
5. **Application form for extension** of previous approval to conduct the research (if necessary).

**Application Form for Research Ethics Committee Approval**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

**Researcher Details**

Principal Investigator Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I.D. Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Academic Degree: \_\_\_\_\_\_\_\_\_\_

Institutional Affiliation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Names of other investigators on the research team: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Research framework: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Research Topic:**

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1. **Research Objective and Research Questions:**

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1. **Description of research participants and population from which participants will be chosen/sampled:**

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1. **Methods and data:** Description of research instruments, means and methods for storing data; amount of time data will be stored; means of maintaining participants' confidentiality (anonymity) and confidentiality of information obtained in the research

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1. **Recruiting and contacting research participants:** Means of contacting participants please attach contact letter and/or advertisement you plan to use. Indicate how you will ensure the participants understand the research objective and their part in the research.

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1. **Research participants' informed consent: Attach the relevant forms, including main research topics**

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1. **Will participants be compensated, and if so, in what way and when?**

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1. **Please list the potential harms/risks for the participants and what will be done to limit them** (implications of research participation on participants' mental, social, economic, occupational or other condition).

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1. **Connections or mutual relations between the researcher and the participants:** Are there any personal/professional connections, boss–subordinate relations or any other relations between the researcher and the participants? If so, what is the nature of these relations?

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1. **Relations with interested parties in the research, including those providing funding**

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**Signature of Principal Investigator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature of Research Team: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Committee decision and reasons:**

**Approved**

**Approved with corrections**

**Not approved**

**Comments**

**התחייבות החוקר/ת להבטחת זכויות המשתתפים במחקר**

**Researcher's pledge to ensure the rights of the research participants**

Research topic: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Principal Investigator's name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Research team members' names: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To ensure the rights of the research participants, I hereby pledge to act in accordance with all the basic principles customary in research ethics:

1. To ensure the dignity, welfare, rights and privacy of the research participants and all those connected to them. No information on the participants' private affairs will be given to any other party except for the purposes for which the research is being conducted.
2. To obtain written informed consent in advance from the adult research participants.
3. To provide the research participants with clear and detailed information about the objectives and the importance of the research, to stress that they are fully entitled to refuse to participate in the research and/or to discontinue their participation at any time during the course of the research.
4. While planning and carrying out the research, to assess any potential harm to all those involved in the research and to act in order to minimize and/or prevent possible risks and harms to whatever extent possible.
5. To publish the research findings in such a way that will prevent identification of the research participants or of the educational institution where or by means of which the data were collected.
6. To avoid situations of personal, professional or commercial conflict of interest.
7. I understand that the approval granted by the Ethics Committee does not constitute a substitute approval for research studies requiring the approval of medical committees such as the Helsinki Committee or for those requiring the approval of the Ministry of Education Chief Scientist and that the Ethics Committee's approval does not exempt me from any legal or other responsibility liable to be imposed upon me with respect to conducting, planning or administering the research or publishing its findings.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Principal Investigator Name Principal Investigator Signature

**Informed Consent Form**

**Sample letter of clarification to the research participants and/or their legal guardians**

To Whom It May Concern:

Re: Research on the topic of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Research Abstract: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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For your information, this research study, including all aspects conducted as part of it, has been approved by the Ethics Committee of the Oranim College Research and Assessment Authority.

Your participation in this research is voluntary and willing. You have the right to terminate your participation at any stage without any deleterious consequences to you whatsoever. In the collection of data for this research, your identity will be kept strictly confidential. We pledge to maintain your dignity and safeguard your rights during all stages of the research.

If you are interested in receiving additional information about the research plan, please contact me by telephone at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ or by email at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

If you consent to participate in the research, please sign the informed consent form and return it to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Principal Investigator's signature